

Work in the Outdoor Industry — and Keep Our Tech Running Smooth! 🖥️ 🚗

Tech & Systems Assistant – AJ Motion Sports (Sandy, UT)

Pay: \$20–\$25 per hour DOE (depending on experience)

Employment Type: Part-Time (20-25 hours/week, flexible schedule)

Location: Sandy, Utah

About AJ Motion Sports

AJ Motion Sports is a multi-year “Ski Shop of the Year” winner, known for the best customer service, best gear, and best prices in Utah.

We’re a locally owned and operated ski and snowboard company with two Sandy locations and a growing online presence. Behind the gear and customer smiles is a digital backbone that keeps everything running — and that’s where you come in.

Position Overview

We’re looking for a Tech & Systems Assistant to help manage the digital, technical, and marketing operations of AJ Motion Sports.

This is a perfect part-time opportunity for a college student or early-career techie who wants hands-on experience in e-commerce, IT systems, and digital marketing — while working in a fun, fast-paced, and outdoor-focused industry.

You’ll work across multiple systems — from Shopify and Google Workspace to Google Ads and Apple Maps — helping us stay connected, visible, and efficient.

Key Responsibilities

Website & Online Systems

- * Maintain and update the AJ Motion Sports website (Shopify & WordPress)
- * Ensure both platforms look and run correctly; fix layout or formatting issues
- Monitor and resolve flagged issues in Google Merchant Center and product feeds
- * Update product listings, pricing, and availability across online channels
- * Assist with layout, design, and user experience improvements

IT & Store Systems

- * Provide tech support for in-store devices (POS, tablets, printers, Wi-Fi, etc.)
- * Troubleshoot basic networking and software issues
- * Support payment processing systems and backend connectivity
- * Coordinate with external tech vendors when advanced help is needed
- * Document recurring issues and create simple reference guides

Hardware & Network

- * Maintain computers, printers, TVs, and POS systems

- * Run software updates, disk cleanups, and performance checks
- * Help organize cables, manage power, and keep network layout tidy
- * Assist with setup and configuration of new devices

Software & Accounts

- * Monitor Google Workspace, TeamViewer, and Chrome Remote Desktop accounts
- * Ensure remote access tools are secure, updated, and functioning correctly
- * Support email, account, and cloud storage management
- * Assist with user permissions, account creation, and troubleshooting

Marketing & Visibility

- * Help manage Google Business Profile and Apple Maps listings
 - * Monitor and respond to online reviews and customer feedback
 - * Assist with Google Ads setup, updates, and performance tracking
 - * Ensure store information, hours, and contact details stay accurate across platforms
 - * Collaborate on local SEO efforts and digital visibility
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Who You Are

- * Tech-savvy, curious, and reliable — you like figuring things out
 - * College student (or recent grad) in IT, Computer Science, Marketing, or a related field
 - * Detail-oriented, organized, and able to manage multiple projects
 - * Communicates clearly — can explain tech stuff to non-tech teammates
 - * Interested in skiing, snowboarding, or outdoor recreation
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Preferred Skills (Training Provided)

- * Shopify and WordPress
 - * Google Merchant Center
 - * Google Ads & Google Business Profile
 - * POS/payment systems (Square, Clover, etc.)
 - * Google Workspace and remote desktop tools
 - * Basic networking & troubleshooting
 - * Bonus: SEO, graphic design, or content creation
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Why You'll Love It Here

-  Real-world experience in IT, e-commerce & marketing
-  Work in a fun, outdoor-industry environment

-  Employee discounts & demo gear access
 -  Flexible schedule that fits around classes
 -  Paid lunches on busy days + stocked snacks
 -  Positive, non-corporate culture & staff events
 -  Resume-boosting role that blends tech, marketing & outdoor business
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How to Apply

Send a short intro and your resume to manager@ajmotionsports.com, or stop by AJ Motion Sports – Sandy, UT (84070) to introduce yourself.

Let us know what tech or marketing tools you've worked with — we'd love to see your skills in action!